



[Name of Child Care Site]

2020 Farm to ECE Collaborative – Letter of Agreement

Child Care Site + [Local Lead Agency]

The CEFS NC Farm to Early Care and Education Initiative promotes the growth of community-based, equitable food systems. Farm to Early Care and Education enhances the health and education of young children by developing systems and experiential learning processes that connect children and their families with local food and farms. The Initiative includes any type of activities in ECE environments that incorporate local foods through meals and snacks, taste tests, lessons, farmer visits, cooking, growing food, and/or community and parent involvement. To achieve this goal, CEFS and its partner organizations assist in developing food procurement systems, connecting resources and people across food systems and early childhood education, and providing children with experiential ways to engage with food.

Farm to ECE Child Care Site will commit to the following:

- ❖ Complete the child care site portion of the Collaborative team’s application to participate in the 2020 Farm to ECE Collaborative and submit to Lead Agency;
- ❖ Distribute voluntary parent surveys to consented children annually as requested;
- ❖ Complete the Go NAP SACC self-assessment, and follow up assessment, for Farm to ECE content area at least 2 times a year;
- ❖ Submit monthly metrics on time for the 5-8 Go NAP SACC best practice indicators identified by site as goals;
- ❖ Participate in training and coaching including one Kick-Off session, three (3) full day Learning Sessions and one full-day racial equity training;
- ❖ Attend and actively participate in affinity group activities (webinars, meetings, phone calls, site visits, etc.) that occur between participants with the same role in their team (for example, all child care site directors will be in one affinity group) – these group activities focus on key issues and are meant to share successes, ask questions, address challenges, and exchange ideas with other Collaborative members;
- ❖ Identify at least one parent from child care site to participate in the local team meetings as an extended team member;
- ❖ Ensure active participation of identified parent(s) in local team meetings;
- ❖ Complete local foods purchasing tracker weekly, turning in to CEFS on a weekly or bi-weekly basis;
- ❖ Implement small changes and share the results of those trials;
- ❖ Host a site visit from the NC Farm to ECE Initiative team in spring/early summer 2020;
- ❖ Take photos from project activities and share with project team;
- ❖ Work directly with the NC Farm to ECE procurement team in developing and testing potential models; and
- ❖ Be open to receiving technical assistance from local service providers around Farm to ECE content;



[Lead Agency] will commit to the following:

- ❖ Complete and submit the Collaborative team’s application to participate in the 2020 Farm to ECE Collaborative;
- ❖ Serve as the primary contact for the Collaborative and facilitate communication between Farm to ECE Project Staff and child care site;
- ❖ Assist in the completion of Go NAPSACC self-assessments, goal setting, and action planning process;
- ❖ Identify and provide/connect child care site to technical assistance needs;
- ❖ Ensure the timely distribution of travel stipends;
- ❖ Coordinate and facilitate local team meetings to aid child care sites in reaching their best practice goals; and
- ❖ Organize travel and supplemental requests for participation from all team members in all Learning Sessions.

Information about your Child Care Site

Name of Child Care Center:	
Director:	
Contact Person for this project:	
Address:	
Phone #:	
Email:	



I certify that our child care site will make a good faith effort to meet all project requirements for the 2020 Farm to ECE Collaborative and to fully participate in all of the project activities.

Signature: Child Care Center Director

Date

Signature: Board Chair or Owner or Corporate Affiliate Authority (if applicable) Date

All intake forms are due to the [Name of Lead Agency] no later than Thursday, December 5, 2019.

For Internal Use Only

Date Received: _____

Received By: _____